

Sandy Town Council

You are hereby summoned to attend a meeting of Sandy Town Council to be held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 19 January 2015 commencing at 7.30pm for the purpose of transacting the items of business below



Ms Delia Shephard, Town Clerk
10 Cambridge Road
Sandy
SG19 1JE
01767 681491
12th January 2015

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THIS MEETING

A G E N D A

1 Apologies for Absence

To receive any apologies for absence

2 Declarations of interest and requests for dispensations

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non Disclosable Interests*
- iii) Dispensations*

3 Public Participation Session

To receive questions and representations from members of the public.

4 Minutes of previous Town Council meeting

To consider the minutes of a meeting of Sandy Town Council held at 7.30 pm on Monday 15 December 2014 and to approve them as a correct record of proceedings

Sandy Town Council

5 Police Matters

To receive a report from PCSO Ann Jeeves on policing in Sandy

6 Minutes of committees and recommendations therein

To receive and note the minutes of the meetings of the following committees and sub-committees and (if applicable) to approve recommendations therein which do not arise elsewhere

- i) Development Scrutiny Committee held on 15 December 2014 and 5 January 2015
- ii) Policy, Finance and Resources Committee held on 5 January 2015
- iii) Human Resources Committee held on 22 December 2014 and 15 January 2015.

7 Financial Matters

- i) To note a summary statement of income and expenditure against budget for the year to date.
- ii) To note a list of payments made since the last Town Council meeting
- iii) To consider the final draft of the budget approved by the Policy, Finance and Resources Committee on 5 January 2015 and to confirm the budget for the financial year 2015/16
- iv) To set the precept for the financial year 2015/16 and to authorise the Town Clerk to complete the necessary paperwork.

8 Calendar of meetings 2015/16

To receive and approve the calendar of meetings for 2015/16.

9 Reports from Representatives

To receive written reports from :

- a) CBC Ward members
- b) STC Representatives on external bodies

10 News Release

*** Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

Summary Income & Expenditure by Budget Heading 30/11/2014

Month No : 8

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
401 Staff	Expenditure	18,505	135,123	242,250	107,127		107,127	55.8 %
402 Administration-Office	Expenditure	7,053	53,215	76,005	22,790		22,790	70.0 %
	Income	724	4,889	2,822	2,067			173.3 %
403 Administration-Works	Expenditure	1,633	20,354	30,520	10,166		10,166	66.7 %
404 Allotments	Expenditure	0	0	300	300		300	0.0 %
405 Footway Lighting	Expenditure	450	4,092	7,750	3,658		3,658	52.8 %
406 Cemetery & Churchyard	Expenditure	671	6,021	10,930	4,909		4,909	55.1 %
	Income	1,035	16,992	20,026	-3,034			84.8 %
408 Town Centre (Including Market)	Expenditure	0	17,847	31,828	13,981		13,981	56.1 %
	Income	70	1,158	3,500	-2,342			33.1 %
409 Public Toilets - Car Park	Expenditure	0	3,167	4,730	1,563		1,563	66.9 %
500 Play Areas and Open Spaces	Expenditure	325	5,661	14,170	8,509		8,509	40.0 %
	Income	0	511	780	-269			65.6 %
501 Sunderland Road Rec Ground	Expenditure	2,557	18,290	22,090	3,800		3,800	82.8 %
	Income	0	1,938	819	1,119			236.6 %
502 Nature Reserves	Expenditure	0	1,969	11,290	9,321		9,321	17.4 %
	Income	0	2,245	1,475	770			152.2 %
504 Tourist Information Centre	Expenditure	2,116	17,100	6,120	-10,980		-10,980	279.4 %
	Income	180	8,715	12,000	-3,285			72.6 %
505 Grass Cutting	Expenditure	0	3,831	10,000	6,169		6,169	38.3 %
506 Litter Bins, Seats & Shelters	Expenditure	0	0	500	500		500	0.0 %
508 S.E.G. NOT IN USE	Expenditure	0	0	1,276	1,276		1,276	0.0 %
509 Christmas Lights	Expenditure	5,885	11,872	16,000	4,128		4,128	74.2 %
	Income	2,278	4,270	4,000	270			106.7 %
601 Precept and Interest	Income	119	459,539	461,204	-1,665			99.6 %
602 Democratic and Civic Costs	Expenditure	419	4,710	11,600	6,890		6,890	40.6 %
700 Capital and Projects	Expenditure	5,808	17,891	2,500	-15,391		-15,391	715.7 %
	Income	0	106	0	106			0.0 %

12:52

Summary Income & Expenditure by Budget Heading 30/11/2014

Month No : 8

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
<u>INCOME - EXPENDITURE TOTALS</u>	Expenditure -	45,423	321,142	499,859	178,717	0	178,717	64.2 %
	Income	4,407	500,361	506,626	-6,264			98.8 %
	Net Expenditure over Income	41,016	-179,219	-6,766	172,453			

At : 12:17

Current Bank A/c

List of Payments made between 01/11/2014 and 30/11/2014

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2014	Aviva	Std Ord	1,785.54		Annual Insurance Premium
01/11/2014	CF Corporate Finance	Std Ord	523.67		Photocopier Rental
03/11/2014	Powerc IT Business Solutions	DDR	300.00		483/ITSupport Nov 2014
03/11/2014	Southern Electric DDR	DDR1	187.09		475/Supply 15.07.14-08.10.14
06/11/2014	1st Choice Staff Recruitment L	30116	1,944.72		449/R.Loake to 04.10.14
06/11/2014	1st Response Fire Protection	30117	62.40		447/Call out for Toilet Leak
06/11/2014	Anglian Water	30118	188.26		435/Supply 11.07.14-14.10.14
06/11/2014	Anglian Water	30119	91.97		436/Supply 11.07.14-13.10.14
06/11/2014	Anglian Water	30120	28.26		437/Supply 15.07.14-13.10.14
06/11/2014	Anglian Water	30121	53.70		488/Supply 04.07.14-06.10.14
06/11/2014	Beds Associat. of Town & Paris	30122	60.00		439/Chairmanship training
06/11/2014	George Browns Ltd	30123	312.50		434/Hire of TurfCo
06/11/2014	Cemetery Development Services	30124	3,084.00		443/Cem Extension Plan
06/11/2014	Central Bedfordshire Council	30125	1,500.00		481/Jenkins Management - Nov
06/11/2014	Colin Ross	30126	45.65		471/Safety Gloves
06/11/2014	DCK Beavers Ltd	30127	461.04		445/Contract Accounting
06/11/2014	Dyno-Rod Ltd	30128	96.00		446/Toilet Repairs
06/11/2014	Gilks Fencing Ltd	30129	14.88		453/PAR Timber Pales
06/11/2014	Groundcare Machinery Services	30130	1,380.46		459/Ransomes Mower Repairs
06/11/2014	Hedleys Solicitors	30131	80.00		460/Topsoil
06/11/2014	Henlow Building Supplies	30132	60.00		460/Topsoil
06/11/2014	Martin Howlett Trading Company	30133	47.40		462/Centre Feed Rolls
06/11/2014	A W Jackson	30134	67.03		463/Cllr Jackson Travel Expens
06/11/2014	A Jakins & Sons Christmas Tree	30135	360.00		482/Norway Spruce - Xmas Tree
06/11/2014	Lamps & Tubes Illuminations Lt	30136	5,074.66		464/Hire of Xmas Decs
06/11/2014	Town Mayor's Charity Fund	30137	6.00		465/Leighton Linslade Carols
06/11/2014	Mayor of Sandy's Charity Accou	30138	40.00		485/Return mayors Charity Fund
06/11/2014	Tim Miles	30139	400.00		466/Grave Digging 18/09/14
06/11/2014	Park Leisure UK Ltd	30140	113.40		468/Play Equipment Repairs
06/11/2014	Purchase Power	30141	524.70		469/Franking Meter Reset
06/11/2014	Powerc IT Business Solutions	30142	203.94		470/SpamFighter for 1 Year
06/11/2014	Rosetta Publishing	30143	285.60		484/The Bulletin - November
06/11/2014	1st Sandy Scout Group	30144	380.00		487/Sale Scout Group Bonfire
06/11/2014	Seddington Garden Nursery	30145	976.80		472/Grounds Maintenance
06/11/2014	Delia Shepherd	30146	64.90		473/Personalised Pen Set
06/11/2014	Smith of Derby Ltd	30147	248.40		474/St Swithuns Church Clock
06/11/2014	UK Amenity Spraying Services L	30148	439.92		478/Spraying of Cricket/Footba
07/11/2014	Southern Electric DDR	DDR2	325.94		477/Supply 19.07.14-14.10.14
10/11/2014	DHE Professional Ltd	111142	1,650.00		507/Xmas Fair Set up
10/11/2014	British Gas DDR	DDR3	139.44		442/Supply 22.07.14-20.10.14
10/11/2014	Central Bedfordshire Council R	DDR	113.00		92/Annual Rates 14/15
11/11/2014	DHE Professional Ltd	111143	96.00		Purchase Ledger Payment
17/11/2014	UK Fuels Limited DDR	DDR4	106.58		480/Fuel Card
17/11/2014	Powerc IT Business Solutions	DDR5	254.26		529/Oct2014
17/11/2014	Bedford Borough Council	DDR6	18,356.64		495/Payro!! November 2014
18/11/2014	Southern Electric DDR	DDR7	535.87		538/Supply to 031114
18/11/2014	Southern Electric DDR	DDR7	0.10		539/Supply to 031114

At : 12:17

Current Bank A/c

List of Payments made between 01/11/2014 and 30/11/2014

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/11/2014	Marshall's Castles	111145	285.00		525/Grotto Hire
20/11/2014	Delia Shepherd	111146	250.00		516/Toyota Van FD07HGU Deposit
24/11/2014	UK Fuels Limited DDR	DDR8	54.00		546/Fuel card charge
24/11/2014	Corona Energy Retail 2 Ltd DDR	DDR9	175.38		503/Supply to 061014
26/11/2014	M Hill	111144	500.00		Purchase Ledger Payment
30/11/2014	Reverse chq 30122 for BATPC	30122REV	-60.00		Reverse chq 30122 for BATPC
		Total Payments	44,275.10		

Sandy Town Council

(Updated 7-1-15)

Budget Summary

Year Ended 31st March 2016

	2014-15		2015-16 Proposed	Budget Incr/Decr	
	Projected	Budgeted (Revised)			
REVENUE EXPENDITURE					
Staffing & Admin	321150	329390	365700	36310	
Services	119998	167361	118340	-49021	
	<u>441148</u>	<u>496751</u>	<u>484040</u>	<u>-12711</u>	
INCOME					
Staffing & Admin	12025	8322	11500	3178	
Services	46404	42600	34352	-8248	
	<u>58429</u>	<u>50922</u>	<u>45852</u>	<u>-5070</u>	
NET REVENUE EXPENDITURE	<u>382719</u>	<u>445829</u>	<u>438188</u>	<u>-7641</u>	
Capital Expenditure (Net)					
Rolling Capital Fund Allocation	15000	0	15000	15000	
Capital & Projects (net)	4415	2500	9200	6700	
Capital Receipts	-106	0	0	0	
Loans	608	608	608	0	
Loan - Internal Repayment	0	0	9102	9102	
	<u>19917</u>	<u>3108</u>	<u>33910</u>	<u>30802</u>	
TOTAL NET EXPENDITURE	<u>402636</u>	<u>448937</u>	<u>472098</u>	<u>-30802</u>	
Financed as follows					
Reserves at 1st April	20765	30524	73833		
Reserves at 31st March	73833	37291	80833	**	
Used to Fund Expenditure	-53068	-6767	-7000	***	
PRECEPT FUNDING REQUIRED	<u>455704</u>	<u>455704</u>	<u>479098</u>	<u>23394</u>	5.13%
	<u>402636</u>	<u>448937</u>	<u>472098</u>		

Precept information

ADJUSTED BASIS

Band D Equivalents		<u>3778</u>	<u>3874</u>		2.54%
Precept per Band D Equivalent (£/annum)		<u>£ 120.62</u>	<u>£123.67</u>		£3.05 2.53%
Precept per Band D Equivalent (p/week)		<u>231.33</u>	<u>237.17</u>		5.84 p

**Note: Recommended <u>minimum</u> reserve equal to 3 months net revenue expenditure			
	95680	111457	109547
General Reserve Shortfall/Surplus	-21847	-74166	-28714
***Note To correct reserve shortfall within three years			

Earmarked Reserve	31/03/2014 (Actual)	31/03/2015 (Projected)	31/03/2016 (Available)
Rolling Capital Fund	0	15000	30000
Earmarked Reserves	44000	48000	44000
Fallowfield	380000	350000	94102
Fallowfield Internal Loan			240898
Revenue Earmarked Funds	424000	413000	409000
Capital Receipts Reserve	72795	40127	0
TOTAL Earmarked Funds	<u>496795</u>	<u>453127</u>	<u>409000</u>
General Reserve (see above)	20765	73833	80833
Total Reserves	<u>517560</u>	<u>526960</u>	<u>489833</u>

Budget Summary - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15		Next Year Budget
	Budget	Actual	Revised Budget	Actual YTD	
401 Staff					
OverHead Expenditure	217,748	229,055	242,250	152,994	203,150
401 Net Expenditure	217,748	229,055	242,250	152,994	203,150
402 Administration-Office					
OverHead Expenditure	68,194	70,059	76,005	52,396	77,585
Total Income	45,110	59,856	2,822	4,889	6,525
402 Net Expenditure	23,084	10,203	73,184	47,507	71,060
403 Administration-Works					
OverHead Expenditure	30,700	26,820	26,520	20,592	28,705
403 Net Expenditure	30,700	26,820	26,520	20,592	28,705
404 Allotments					
OverHead Expenditure	500	800	300	0	0
404 Net Expenditure	500	800	300	0	0
405 Footway Lighting					
OverHead Expenditure	9,555	9,415	7,750	4,474	7,800
405 Net Expenditure	9,555	9,415	7,750	4,474	7,800

Continued on Page 2

Budget Summary - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
406 Cemetery & Churchyard								
OverHead Expenditure	10,330	11,174	10,930	0	10,930	6,690	10,717	10,750
Total Income	17,653	26,048	20,026	0	20,026	16,992	25,052	25,052
406 Net Expenditure	-7,323	-14,874	-9,096	0	-9,096	-10,302	-14,335	-14,302
408 Town Centre (including Market)								
OverHead Expenditure	39,098	38,369	31,828	0	31,828	17,847	33,475	31,608
Total Income	2,550	4,446	3,500	0	3,500	1,158	898	600
408 Net Expenditure	36,548	33,923	28,328	0	28,328	16,689	32,577	31,008
409 Public Toilets - Car Park								
OverHead Expenditure	4,299	4,358	4,730	0	4,730	3,167	3,758	3,800
409 Net Expenditure	4,299	4,358	4,730	0	4,730	3,167	3,758	3,800
500 Play Areas and Open Spaces								
OverHead Expenditure	14,283	12,710	14,170	0	14,170	7,475	-17,835	-2,825
Total Income	1,070	753	780	0	780	511	1,380	1,380
500 Net Expenditure	13,213	11,958	13,390	0	13,390	6,964	-19,215	-4,205
501 Sunderland Road Rec Ground								
OverHead Expenditure	32,520	61,441	22,090	4,000	26,090	19,540	26,220	26,390

Budget Summary - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			Next Year Budget		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		Actual YTD	Projected Actual
			819	0	819	1,938	817	820
Total Income	5,806	2,763						
501 Net Expenditure	26,714	58,678	21,271	4,000	25,271	17,602	25,403	25,570
502 Nature Reserves								
OverHead Expenditure	10,113	9,389	11,290	0	11,290	1,969	10,740	10,925
Total Income	1,000	2,655	1,000	475	1,475	2,245	2,245	2,500
502 Net Expenditure	9,113	6,734	10,290	-475	9,815	-276	8,495	8,425
504 Tourist Information Centre								
OverHead Expenditure	34,980	32,387	33,105	-26,985	6,120	18,961	25,950	0
Total Income	12,325	12,011	12,000	0	12,000	8,715	12,012	0
504 Net Expenditure	22,655	20,376	21,105	-26,985	-5,880	10,246	13,938	0
505 Grass Cutting								
OverHead Expenditure	9,650	3,749	10,000	0	10,000	11,412	3,831	12,000
505 Net Expenditure	9,650	3,749	10,000	0	10,000	11,412	3,831	12,000
506 Litter Bins, Seats & Shelters								
OverHead Expenditure	310	352	500	0	500	0	500	500
506 Net Expenditure	310	352	500	0	500	0	500	500

Budget Summary - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16	
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Projected Actual	Next Year Budget
508 <u>S.E.G. NOT IN USE</u>							
OverHead Expenditure	1,276	332	500	0	1,276	0	0
Total Income	0	121	0	0	0	0	0
508 Net Expenditure	1,276	211	500	0	1,276	0	0
509 <u>Christmas Lights</u>							
OverHead Expenditure	15,433	16,285	16,000	0	16,000	16,000	18,000
Total Income	4,000	6,349	4,000	0	4,000	4,000	4,000
509 Net Expenditure	11,433	9,936	12,000	0	12,000	12,000	14,000
601 <u>Precept and Interest</u>							
Total Income	405,991	405,539	461,204	0	461,204	461,204	484,598
601 Net Expenditure	-405,991	-405,539	-461,204	0	-461,204	-461,204	-484,598
602 <u>Democratic and Civic Costs</u>							
OverHead Expenditure	9,600	11,034	11,600	0	11,600	11,710	10,750
Total Income	474	477	475	-475	0	0	0
602 Net Expenditure	9,126	10,557	11,125	475	11,600	11,710	10,750
700 <u>Capital and Projects</u>							
OverHead Expenditure	0	6,840	0	2,500	2,500	19,415	300,307

Budget Summary - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget Actual YTD	Projected Actual
Total Income	0	2,159	0	0	106	106
700 Net Expenditure	0	4,681	0	2,500	18,011	19,309
702 Reserve A/c DO NOT USE						
OverHead Expenditure	0	3,143	-15,000	0	-15,000	0
Total Income	7	0	0	0	0	0
702 Net Expenditure	-7	3,143	-15,000	0	-15,000	0
Total Budget Expenditure	508,589	547,713	484,083	0	484,859	461,171
Income	495,986	523,178	506,626	0	506,626	514,239
Net Expenditure	12,603	24,535	-22,542	0	-21,766	-53,068
					-147,001	
						784,955
						791,955
						-7,000

**Sandy Town Council
Budget Detail - By Centre**

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		Actual YTD	Projected Actual
401 Staff								
4001 Gross Salaries - Admin	107,134	106,150	104,000	25,750	129,750	61,106	79,300	116,000
4002 Gross Salaries - Works	75,254	86,684	74,000	0	74,000	65,843	88,750	83,000
4003 Employers NIC	12,730	10,927	11,500	0	11,500	6,971	9,000	14,100
4004 Employers Superannuation	21,630	24,679	26,000	0	26,000	18,893	25,600	29,750
4010 Miscellaneous Staff Costs	1,000	616	1,000	0	1,000	180	500	500
	217,748	229,055	216,500	25,750	242,250	152,994	203,150	243,350
	OverHead Expenditure							
	401 Net Expenditure	217,748	216,500	25,750	242,250	152,994	203,150	243,350
402 Administration-Office								
4008 Training	4,000	1,765	3,500	0	3,500	1,660	2,500	3,500
4009 Travel & Subsistence	500	406	500	0	500	88	250	250
4010 Miscellaneous Staff Costs	0	0	0	0	0	45	45	0
4011 General Rates	5,355	5,891	6,100	0	6,100	6,005	6,005	6,150
4012 Water Rates	360	439	400	0	400	165	400	400
4014 Electricity	1,440	3,600	4,000	0	4,000	1,074	2,500	2,500
4015 Gas	1,645	1,083	1,800	0	1,800	481	1,800	1,800
4016 Cleaning Materials etc	1,200	1,429	1,250	0	1,250	1,202	1,500	1,500
4020 Misc Establishment Costs	2,000	1,071	2,000	0	2,000	1,034	2,000	2,000
4021 Telephone & Fax	2,600	3,308	3,200	0	3,200	1,620	2,500	2,500

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		Actual YTD	Projected Actual
4022 Postage	1,000	1,422	1,600	0	1,600	1,480	1,700	1,700
4023 Printing & Stationery	4,000	3,700	4,000	1,235	5,235	1,817	5,235	5,000
4024 Subscriptions	2,575	758	2,700	0	2,700	2,373	2,500	2,600
4025 Insurance (excl vehicles)	19,673	20,353	21,600	0	21,600	14,011	21,200	22,250
4026 Photocopy Costs	1,400	2,124	2,270	0	2,270	1,422	4,000	4,000
4027 IT Costs incl Support	0	0	0	0	0	4,553	6,000	6,000
4028 Service Agreements (Other)	8,800	10,830	9,500	0	9,500	5,001	5,000	5,000
4035 Publications	300	347	300	0	300	50	100	200
4036 Property Maintenance/Security	3,430	2,937	3,500	0	3,500	2,337	3,000	3,000
4038 Consumables/Small Tools	0	0	0	0	0	3	0	0
4042 Equipment/Vehicle Maintenance	2,000	1,396	3,000	0	3,000	0	0	0
4050 Tourism Expenditure	0	0	0	0	0	0	0	2,000
4051 Bank Charges	0	0	0	0	0	65	100	100
4056 Legal Expenses	0	708	1,000	0	1,000	860	1,000	2,000
4057 Audit Fees - External	3,250	6,227	2,350	0	2,350	0	1,300	1,300
4058 Audit Fees - Internal	0	0	0	0	0	375	750	750
4059 Accountancy Fees	0	0	0	0	0	4,537	6,000	6,000
4070 Refreshments	150	149	200	0	200	139	200	200
4260 Contingency - NOT NOW IN USE	2,516	115	0	0	0	0	0	0
Overhead Expenditure	68,194	70,059	74,770	1,235	76,005	52,396	77,585	82,700

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15		Next Year Budget
	Budget	Actual	Revised Budget	Actual YTD	
1102 Precept Support Grant	42,378	42,378	0	0	0
1201 Rent Received Etc	2,500	3,463	0	2,119	3,000
1202 Photocopying Income	50	42	0	64	0
1203 Tourism Income	0	0	0	0	3,000
1204 Sale of Council Minutes	182	364	0	0	0
1205 Miscellaneous Income	0	13,609	0	2,706	0
Total Income	45,110	58,856	0	4,889	6,000
402 Net Expenditure	23,084	10,203	1,235	47,507	76,700
403 Administration-Works					
4005 Protective Clothing	1,400	1,061	0	911	1,000
4006 H&S Costs/Consultancy	1,000	70	0	75	0
4011 General Rates	1,950	1,917	0	1,955	2,000
4012 Water Rates	300	38	0	358	700
4014 Electricity	1,200	456	0	275	500
4017 Refuse Disposal	3,500	4,264	0	2,176	3,500
4036 Property Maintenance/Security	1,600	2,027	0	685	1,000
4038 Consumables/Small Tools	1,200	1,105	0	1,586	2,500
4039 Planting/Trees/Horticulture	5,450	5,034	0	4,385	5,700
4040 Equipment Purchases (Minor)	1,600	728	0	1,508	2,000

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15		Next Year Budget
	Budget	Actual	Net Virement	Revised Budget Actual YTD	
4042 Equipment/Vehicle Maintenance	5,500	6,051	-4,000	1,500 2,909	5,500
4043 Equipment/Vehicle Fuel	3,500	2,360	0	3,000 1,649	2,000
4044 Vehicle Tax & Insurance	2,500	1,709	0	2,500 2,119	2,500
OverHead Expenditure	30,700	26,820	-4,000	26,520 20,592	28,900
403 Net Expenditure	30,700	26,820	-4,000	26,520 20,592	28,900
404 Allotments					
4012 Water Rates	500	800	0	300 0	0
OverHead Expenditure	500	800	0	300 0	0
404 Net Expenditure	500	800	0	300 0	0
405 Footway Lighting					
4014 Electricity	5,750	5,280	0	5,750 3,324	5,500
4042 Equipment/Vehicle Maintenance	3,805	4,135	-2,500	2,000 1,150	2,300
OverHead Expenditure	9,555	9,415	-2,500	7,750 4,474	7,800
405 Net Expenditure	9,555	9,415	-2,500	7,750 4,474	7,800
406 Cemetery & Churchyard					
4011 General Rates	2,200	2,125	0	2,300 2,167	2,200
4012 Water Rates	180	96	0	180 47	100

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		Actual YTD	Projected Actual
4036 Property Maintenance/Security	500	5	1,000	0	1,000	69	1,000	1,000
4037 Grounds Maintenance	900	832	900	0	900	530	900	900
4039 Planting/Trees/Horticulture	350	117	350	0	350	78	350	350
4101 Grave Digging Costs	6,200	8,000	6,200	0	6,200	3,800	6,200	6,200
OverHead Expenditure	10,330	11,174	10,930	0	10,930	6,690	10,717	10,750
1226 Burials/Memorials Income	17,600	25,995	20,000	0	20,000	16,965	25,000	25,000
1228 Interest on Investment	53	53	26	0	26	26	52	52
Total Income	17,653	26,048	20,026	0	20,026	16,992	25,052	25,052
406 Net Expenditure	-7,323	-14,874	-9,096	0	-9,096	-10,302	-14,335	-14,302
408 Town Centre (Including Market)								
4011 General Rates	15,650	14,532	15,370	0	15,370	14,867	14,867	15,150
4036 Property Maintenance/Security	840	282	850	0	850	1,675	2,000	850
4053 Loan Interest	0	0	366	0	366	177	366	349
4054 Loan Capital Repaid	608	608	242	0	242	127	242	259
4100 CCTV Fees	22,000	22,947	15,000	0	15,000	1,000	16,000	15,000
OverHead Expenditure	39,098	38,369	31,828	0	31,828	17,847	33,475	31,608
1236 Friday Market Fees	1,800	3,546	3,000	0	3,000	620	470	0
1237 Saturday Market Fees	450	400	300	0	300	128	128	300

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15		2015/16
	Budget	Actual	Net Virement	Revised Budget Actual YTD	
1238 Other Income Car Park	300	500	0	410	300
Total Income	2,550	4,446	0	1,158	600
408 Net Expenditure	36,548	33,923	0	16,689	31,008
409 Public Toilets - Car Park					
4011 General Rates	2,264	2,264	0	2,308	2,350
4012 Water Rates	1,200	1,143	0	90	500
4014 Electricity	320	220	0	579	400
4036 Property Maintenance/Security	515	731	0	190	550
OverHead Expenditure	4,299	4,358	0	3,167	3,800
409 Net Expenditure	4,299	4,358	0	3,167	3,800
500 Play Areas and Open Spaces					
4007 Health & Safety	0	0	0	390	400
4012 Water Rates	620	1,565	0	237	800
4014 Electricity	1,628	106	0	165	150
4036 Property Maintenance/Security	835	3,005	0	0	1,125
4037 Grounds Maintenance	3,000	2,548	0	2,079	2,500
4042 Equipment/Vehicle Maintenance	8,200	5,486	0	4,604	7,200
4972 Transfer from EMR Fallowfield	0	0	0	0	-15,000
Overhead Expenditure	14,283	12,710	0	7,475	-2,825

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		Actual YTD	Projected Actual
1241 Sandy FC Rent	800	437	450	0	450	0	450	450
1242 Ice cream rent	270	315	330	0	330	0	330	330
1251 Pitch Rental	0	0	0	0	0	511	600	600
Total Income	1,070	753	780	0	780	511	1,380	1,380
500 Net Expenditure	13,213	11,958	13,390	0	13,390	6,964	-19,215	-4,205
501 Sunderland Road Rec Ground								
4012 Water Rates	2,000	1,111	1,000	0	1,000	448	600	600
4014 Electricity	2,000	3,232	0	0	0	-113	0	0
4015 Gas	3,100	3,754	0	0	0	1,170	0	0
4036 Property Maintenance/Security	1,000	480	1,000	0	1,000	2,129	1,000	1,000
4046 Bowling Green - SBC	0	0	0	2,000	2,000	1,664	2,180	2,232
4047 Equipment Maintenance - SBC	2,850	2,846	2,950	0	2,950	407	2,684	2,748
4048 Cricket Square - SCC	2,070	2,018	2,140	0	2,140	2,256	2,256	2,310
4049 Equipment Maintenance - SCC	0	0	0	2,000	2,000	328	2,500	2,500
4060 Other Professional Fees	19,500	48,000	15,000	0	15,000	11,250	15,000	15,000
OverHead Expenditure	32,520	61,441	22,090	4,000	26,090	19,540	26,220	26,390
1251 Pitch Rental	0	564	0	0	0	0	0	0
1252 Pavilion Rental	5,000	1,497	0	0	0	1,551	0	0
1253 Bowls Club Rental	378	378	389	0	389	387	387	390

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		Actual YTD	Projected Actual
1255 Cricket Club Rental	253	0	260	0	260	0	260	260
1256 Scouts ,ACF and SSLA	175	169	170	0	170	0	170	170
1260 Misc Sunderland Road	0	155	0	0	0	0	0	0
Total Income	5,806	2,763	819	0	819	1,938	817	820
501 Net Expenditure	26,714	58,678	21,271	4,000	25,271	17,602	25,403	25,570
502 Nature Reserves								
4037 Grounds Maintenance	4,250	3,526	2,050	0	2,050	369	1,500	1,500
4060 Other Professional Fees	5,863	5,863	9,240	0	9,240	1,600	9,240	9,425
OverHead Expenditure	10,113	9,389	11,290	0	11,290	1,969	10,740	10,925
1306 Countryside Stewardship Grant	1,000	2,655	1,000	0	1,000	1,759	1,759	2,000
1307 Angling Licence Rent	0	0	0	475	475	486	486	500
Total Income	1,000	2,655	1,000	475	1,475	2,245	2,245	2,500
502 Net Expenditure	9,113	6,734	10,290	-475	9,815	-276	8,495	8,425
504 Tourist Information Centre								
4001 Gross Salaries - Admin	25,500	24,039	25,750	-25,750	0	15,127	20,100	0
4005 Protective Clothing	200	0	200	0	200	0	0	0
4020 Misc Establishment Costs	0	50	0	0	0	0	0	0

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Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		Actual YTD	Projected Actual
4021 Telephone & Fax	270	62	270	0	270	0	0	0
4022 Postage	175	175	0	0	0	0	0	0
4023 Printing & Stationery	1,235	611	1,235	-1,235	0	0	0	0
4024 Subscriptions	100	0	100	0	100	0	0	0
4026 Photocopy Costs	0	0	0	0	0	149	300	0
4301 Merchandise and Ticket Costs	7,500	7,451	5,550	0	5,550	3,684	5,550	0
OverHead Expenditure	34,980	32,387	33,105	-26,985	6,120	18,961	25,950	0
1360 Ticket Sales Commission	0	7	0	0	0	26	12	0
1402 Sales	12,325	12,004	12,000	0	12,000	8,689	12,000	0
Total Income	12,325	12,011	12,000	0	12,000	8,715	12,012	0
504 Net Expenditure	22,655	20,376	21,105	-26,985	-5,880	10,246	13,938	0
505 Grass Cutting								
4102 Grass Cutting	9,650	3,749	10,000	0	10,000	11,412	3,831	12,000
OverHead Expenditure	9,650	3,749	10,000	0	10,000	11,412	3,831	12,000
505 Net Expenditure	9,650	3,749	10,000	0	10,000	11,412	3,831	12,000
506 Litter Bins, Seats & Shelters								
4042 Equipment/Vehicle Maintenance	310	352	500	0	500	0	500	500
OverHead Expenditure	310	352	500	0	500	0	500	500
506 Net Expenditure	310	352	500	0	500	0	500	500

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16		
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget		Actual YTD	Projected Actual
508 S.E.G. NOT IN USE								
4020 Misc Establishment Costs	1,276	332	500	0	1,276	0	0	0
OverHead Expenditure	1,276	332	500	0	1,276	0	0	0
1296 SEG Sponsorships	0	121	0	0	0	0	0	0
Total Income	0	121	0	0	0	0	0	0
508 Net Expenditure	1,276	211	500	0	1,276	0	0	0
509 Christmas Lights								
4401 Christmas Illuminations	10,433	9,920	11,000	0	11,000	5,720	11,000	11,000
4402 Community Christmas Event	5,000	6,365	5,000	0	5,000	6,918	5,000	7,000
OverHead Expenditure	15,433	16,285	16,000	0	16,000	12,638	16,000	18,000
1365 Christmas Lights	4,000	6,349	4,000	0	4,000	4,270	4,000	4,000
Total Income	4,000	6,349	4,000	0	4,000	4,270	4,000	4,000
509 Net Expenditure	11,433	9,936	12,000	0	12,000	8,368	12,000	14,000
601 Precept and Interest								
1101 Precept	398,491	398,491	455,704	0	455,704	455,704	455,704	479,098
1319 Interest Precept A.c	4,500	1,831	0	0	0	0	0	0

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	
1320 Interest Received - All account	3,000	4,123	5,500	0	5,500	5,500
1321 DO NOT USE	0	1,014	0	0	0	0
1322 DO NOT USE	0	80	0	0	0	0
Total Income	405,991	405,539	461,204	0	461,204	484,598
601 Net Expenditure	-405,991	-405,539	-461,204	0	-461,204	-484,598
602 Democratic and Civic Costs						
4020 Misc Establishment Costs	0	0	0	0	0	100
4033 Annual Report & Newsletter	3,500	2,142	3,500	0	3,500	3,500
4042 Equipment/Vehicle Maintenance	200	201	200	0	200	250
4200 Mayor's Allowance	1,900	1,635	1,900	0	1,900	1,900
4202 Members' Expenses (Conf etc)	500	657	500	0	500	500
4210 Election Costs	2,000	4,418	4,000	0	4,000	7,000
4701 Grants/Donations Paid	1,500	1,981	1,500	0	1,500	1,500
4921 Transfer to EMR	0	0	0	0	0	0
4971 Transfer from EMR	0	0	0	0	0	-4,000
OverHead Expenditure	9,600	11,034	11,600	0	11,600	10,750
1307 Angling Licence Rent	474	477	475	-475	0	0
Total Income	474	477	475	-475	0	0
602 Net Expenditure	9,126	10,557	11,125	475	11,600	10,750

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			Next Year Budget
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget	
700 Capital and Projects						
4153 Loan Interest - INTERNAL	0	0	0	0	0	7,903
4154 Loan Capital Repaid - INTERNAL	0	0	0	0	0	9,102
4800 S106 Expenditure	0	6,857	0	0	0	0
4801 CAP - Hearing Loop System	0	1,474	0	0	0	0
4802 CAP - Cemetery Extension	0	0	0	0	13,268	320,000
4803 CAP - WWI Board	0	0	0	0	1,215	0
4804 CAP - Street Light Replacement	0	0	0	2,500	3,200	3,200
4805 CAP - Toyota Van	0	0	0	0	433	6,000
4915 Transfer to Rolling Capital Fd	0	0	0	0	0	15,000
4923 Internal Loan Repaid to F'ild	0	0	0	0	0	9,102
4970 Transfer from C R R	0	-1,491	0	0	0	-70,000
Overhead Expenditure	0	6,840	0	2,500	18,116	300,307
1103 Internal Loan from F'ild EMR	0	0	0	0	0	250,000
1153 Loan Interest Rec'd - INTERNAL	0	0	0	0	0	7,903
1154 Loan Capital Rec'd - INTERNAL	0	0	0	0	0	9,102
1364 S106 Money Received	0	2,159	0	0	106	0
Total Income	0	2,159	0	0	106	267,005
700 Net Expenditure	0	4,681	0	2,500	18,011	33,302

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : 2nd Draft Estimate 2015/16

	2013/14		2014/15			2015/16	
	Budget	Actual	Agreed Budget	Net Virement	Revised Budget Actual YTD		Projected Actual
702 Reserve A/c DO NOT USE							
4921 Transfer to EMR	0	4,543	-15,000	0	-15,000	0	0
4970 Transfer from C R R	0	-1,400	0	0	0	0	0
			-15,000	0	-15,000	0	0
OverHead Expenditure	0	3,143					
1363 Reserve fund income	7	0	0	0	0	0	0
	7	0					
Total Income	7	0					
702 Net Expenditure	-7	3,143	-15,000	0	-15,000	0	0
Total Budget Expenditure	508,589	547,713	484,083	0	484,859	461,171	784,955
Income	495,986	523,178	506,626	0	506,626	514,239	791,955
Net Expenditure	12,603	24,535	-22,542	0	-21,766	-53,068	-7,000

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4001	Gross Salaries - Admin	401	Staff	Allow 2.2% plus Dec Lump Sum. Based on New Structure
4002	Gross Salaries - Works	401	Staff	Allow 2.2% plus Dec Lump Sum. Based on New Structure
4004	Employers Superannuation	401	Staff	Excludes non-enrolled staff. Rate 2015/16 20.3%
1102	Precept Support Grant	402	Administration-Office	Not anticipated
1205	Miscellaneous Income	402	Administration-Office	YTD includes Roman Sandy, donation, internal transfers to Mayors Account, repayment Village Hall etc
4008	Training	402	Administration-Office	recommended by HR Advisory Group
4009	Travel & Subsistence	402	Administration-Office	Staff travelling expenses
4010	Miscellaneous Staff Costs	402	Administration-Office	S/be on 401
4011	General Rates	402	Administration-Office	Allow 2%
4014	Electricity	402	Administration-Office	Increase in charges
4024	Subscriptions	402	Administration-Office	assume rejoin NALC
4025	Insurance (excl vehicles)	402	Administration-Office	Allow 5%
4028	Service Agreements (Other)	402	Administration-Office	Includes website, HR and H&S agreements, IT support now on 4027
4042	Equipment/Vehicle Maintenance	402	Administration-Office	Not required
4006	H&S Costs/Consultancy	403	Administration-Works	Not required
4011	General Rates	403	Administration-Works	Allow 2%
4036	Property Maintenance/Security	403	Administration-Works	Reduced re possible new building
4012	Water Rates	404	Allotments	No Water Supply
4042	Equipment/Vehicle Maintenance	405	Footway Lighting	2 Columns replaced recoded to capital
1228	Interest on Investment	406	Cemetery & Churchyard	War stock
4011	General Rates	406	Cemetery & Churchyard	Allo9w 2%
4037	Grounds Maintenance	406	Cemetery & Churchyard	Nominal sum, far more needed to do anything useful. Incl £600 Churchyard
4101	Grave Digging Costs	406	Cemetery & Churchyard	Considrr transfer to Funeral Directors
1236	Friday Market Fees	408	Town Centre (Including Market)	income improved during 13/14 but this could be optimistic if LT decline

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1238	Other Income Car Park	408	Town Centre (Including Market)	continues
4011	General Rates	408	Town Centre (Including Market)	car park passes Allow 2%
4036	Property Maintenance/Security	408	Town Centre (Including Market)	£660 needed (550 less VAT) for barrier maintenance to Sept 15
4100	CCTV Fees	408	Town Centre (Including Market)	Reduced by £10,000 1.6.2014. Incl £1000 SIM card
4011	General Rates	409	Public Toilets - Car Park	Allow 2%
1242	Ice cream rent	500	Play Areas and Open Spaces	Increase suggested,
4036	Property Maintenance/Security	500	Play Areas and Open Spaces	Repairs to exterior
4037	Grounds Maintenance	500	Play Areas and Open Spaces	?
4042	Equipment/Vehicle Maintenance	500	Play Areas and Open Spaces	Now includes Sunderland Road Play Area
4972	Transfer from EMR Fallowfield	500	Play Areas and Open Spaces	Projected equals 2 years transfer - 2013/14 not made
1260	Misc Sunderland Road	501	Sunderland Road Rec Ground	Circus and water refund, miscoded
4014	Electricity	501	Sunderland Road Rec Ground	Payable by Stevenage Leisure
4015	Gas	501	Sunderland Road Rec Ground	Payable by Stevenage Leisure
4046	Bowling Green - SBC	501	Sunderland Road Rec Ground	Budget per Lease Commitment. Allow RPI at Q3 2.4%
4047	Equipment Maintenance - SBC	501	Sunderland Road Rec Ground	Budget per Lease Commitment. Allow RPI at Q3 2.4%
4048	Cricknet Square - SCC	501	Sunderland Road Rec Ground	Allow RPI at Q3 2.4%
4037	Grounds Maintenance	502	Nature Reserves	Includes £1000 contingency Riddy and £500 Pinnacle
4060	Other Professional Fees	502	Nature Reserves	Agreement with BRCCIWLT £6040 Riddy & £3200 Pinnacle
4001	Gross Salaries - Admin	504	Tourist Information Centre	On 4001/101 wef 1/4/15
4020	Misc Establishment Costs	504	Tourist Information Centre	Miscoding, Walkers are Welcome subscription
4021	Telephone & Fax	504	Tourist Information Centre	All on 402
4022	Postage	504	Tourist Information Centre	All postage included in 10 Camb Road
4301	Merchandise and Ticket Costs	504	Tourist Information Centre	Based on current decline
4102	Grass Cutting	505	Grass Cutting	CBC undercharging but budget as actual charge

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4042	Equipment/Vehicle Maintenance	506	Litter Bins, Seats & Shelters	One seat and materials to install it!
1296	SEG Sponsorships	508	S.E.G. NOT IN USE	Bench plaque and engraving
1365	Christmas Lights	509	Christmas Lights	increased by £1,000 6.1.2014
4401	Christmas Illuminations	509	Christmas Lights	to be confirmed
4402	Community Christmas Event	509	Christmas Lights	reduced 25.11
1101	Precept	601	Precept and Interest	Allow for CPI Increase 1.5% and Tax Base change
1307	Angling Licence Rent	602	Democratic and Civic Costs	Transferred to Nature Reserve 502
4033	Annual Report & Newsletter	602	Democratic and Civic Costs	Bulletin adverts, all other printing in house
4042	Equipment/Vehicle Maintenance	602	Democratic and Civic Costs	Parish Clock ex Old Code 6177
4200	Mayor's Allowance	602	Democratic and Civic Costs	No change
4210	Election Costs	602	Democratic and Civic Costs	Tfr to EMR because of elections in 2015 - see 4921/602
4921	Transfer to EMR	602	Democratic and Civic Costs	Tfr to EMR of 2013/14 elections Budget - see 4210/602
4971	Transfer from EMR	602	Democratic and Civic Costs	EMR used towards Election costs - 4210/602
1153	Loan Interest Rec'd - INTERNAL	700	Capital and Projects	Based on 20 year Loan
1154	Loan Capital Rec'd - INTERNAL	700	Capital and Projects	Based on 20 year Loan
4153	Loan Interest - INTERNAL	700	Capital and Projects	Based on 20 year Loan
4154	Loan Capital Repaid -	700	Capital and Projects	Based on 20 year Loan
4802	CAP - Cemetery Extension	700	Capital and Projects	Est.£27570 still to pay in 2014/15. Project funded from Capital Receipt
4804	CAP - Street Light Replacement	700	Capital and Projects	Allow for column replacement
4915	Transfer to Rolling Capital Fd	700	Capital and Projects	Establish Rolling Capital Fund for Future Projects
4923	Internal Loan Repaid to F'ld	700	Capital and Projects	Based on 20 year Loan

Sandy Town Council Calendar of Meetings
2015-2016

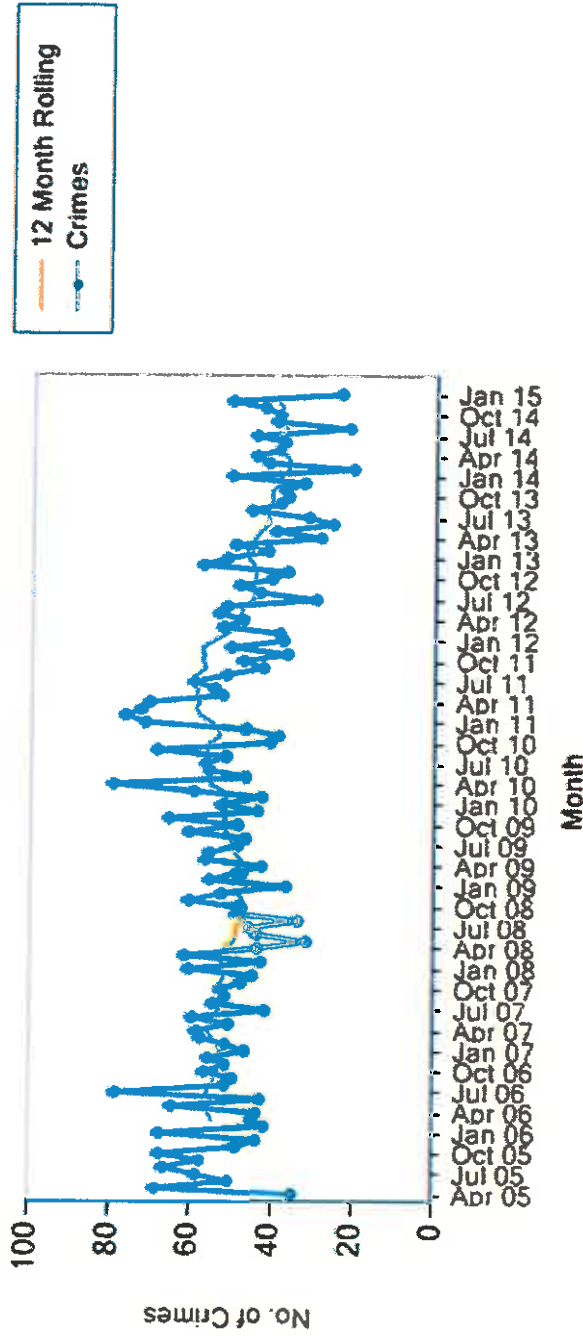
2015	Meeting Dates as agreed for 2014/15	
Mon 05.01.15	Development Scrutiny	Policy, Finance & Resources
Mon 12.01.15		
Mon 19.01.15	Town Council (Precept) [8]	
Mon 26.01.15	Development Scrutiny	Community Services & Environment
Mon 02.02.15		
Mon 09.02.15		
Mon 16.02.15	Development Scrutiny	Policy, Finance & Resources
Mon 23.02.15		
Mon 02.03.15	Town Council [9]	
Mon 09.03.15	Development Scrutiny	Community Services & Environment
Mon 16.03.15	Human Resources	
Mon 23.03.15		
Mon 30.03.15	Development Scrutiny	Policy, Finance & Resources
Mon 06.04.15	Bank Holiday	
Mon 13.04.15	Town Council [1]	
Mon 20.04.15	Development Scrutiny	Community Services & Environment
Mon 27.04.15		
Mon 04.05.15	Bank Holiday	
Mon 11.05.15	Development Scrutiny	Policy, Finance & Resources
Mon 18.05.15	Town Council (Annual Meeting) [2]	
Mon 25.05.15	Bank Holiday	
Meeting dates as proposed for 2015/16		
Mon 01.06.15	Development Scrutiny	Community Services & Environment
Mon 08.06.15	Human Resources	
Mon 15.06.15		
Mon 22.06.15	Development Scrutiny	Policy, Finance & Resources
Mon 29.06.15	Town Council	
Mon 06.07.15		
Mon 13.07.15	Development Scrutiny	Community Services & Environment
Mon 20.07.15		
Mon 27.07.15		
Mon 03.08.15	Development Scrutiny	Policy, Finance & Resources
Mon 10.08.15	Town Council	
Mon 17.08.15		
Mon 24.08.15	Development Scrutiny	Community Services & Environment
Mon 31.08.15	Bank Holiday	
Mon 07.09.15	Human Resources	
Mon 14.09.15	Development Scrutiny	Policy, Finance & Resources
Mon 21.09.15	Town Council	
Mon 28.09.15		
Mon 05.10.15	Development Scrutiny	Community Services & Environment
Mon 12.10.15		

Sandy Town Council Calendar of Meetings
2015-2016

Mon 19.10.15		
Mon 26.10.15	Development Scrutiny	Policy, Finance & Resources
Mon 02.11.15	Town Council	
Mon 09.11.15		
Mon 16.11.15	Development Scrutiny	Community Services & Environment
Mon 23.11.15		
Mon 30.11.15	Day after Christmas Lights (No Meetings)	
Mon 07.12.15	Development Scrutiny	Policy, Finance & Resources
Mon 14.12.15	Town Council	
Mon 21.12.15	Human Resources	
Mon 28.12.15	Holiday in lieu of Boxing Day	
2016		
Mon 04.01.16	Development Scrutiny	Community Services & Environment
Mon 11.01.16		
Mon 18.01.16		
Mon 25.01.16	Town Council	
Mon 01.02.16	Development Scrutiny	Policy, Finance & Resources
Mon 08.02.16		
Mon 15.02.16		
Mon 22.02.16	Development Scrutiny	Community Services & Environment
Mon 29.02.16		
Mon 07.03.16	Town Council	
Mon 14.03.16	Development Scrutiny	Policy, Finance & Resources
Mon 21.03.16	Human Resources	
Mon 28.03.16	Easter Monday	
Mon 04.04.16	Development Scrutiny	Community Services & Environment
Mon 11.04.16		
Mon 18.04.16	Town Council	
Mon 25.04.16	Development Scrutiny	Policy, Finance & Resources
Mon 02.05.16	Early May Bank Holiday	
Mon 09.05.16		
Mon 16.05.16	Development Scrutiny	Community Services & Environment
Mon 23.05.16		
Mon 30.05.16	Spring Bank Holiday	

Annual Town Meeting for 2016 needs to be agreed

Sandy Town Council Police Report; 14/12/14-15/01/15.



Crime Type Breakdown in last 12 months

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015	45	39	38	45	22	40	39	43	51	51	42	42	362	40.22
Financial Year: 2013/2014	29	40	26	32	46	39	37	38	33	33	21	42	434	36.17
Financial Year: 2012/2013	48	54	52	30	44	49	41	37	58	52	42	50	557	46.42
Financial Year: 2011/2012	71	53	55	60	52	43	48	37	51	38	39	53	600	50.00
Financial Year: 2010/2011	80	47	56	57	52	69	41	39	47	72	77	73	710	59.17
Financial Year: 2009/2010	42	57	56	49	47	61	49	66	44	53	43	60	628	52.33
Financial Year: 2008/2009	44	32	44	46	34	49	49	61	53	37	56	49	554	46.17
Financial Year: 2007/2008	59	51	60	42	55	52	53	48	45	61	43	62	631	52.58
Financial Year: 2006/2007	44	65	43	79	52	50	57	52	56	47	52	58	655	54.58
Financial Year: 2005/2006	35	69	51	59	67	58	68	49	44	68	42	45	655	54.58

Sandy Town Council Police Report; 14/12/14-15/01/15.

Domestic Burglary.

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015	1	2	3	1		4	6	2	4				23	2.56
Financial Year: 2013/2014	2	4	1	1	4	3	1	2		2	1	2	23	1.92
Financial Year: 2012/2013	3	2	2	1	3	4	4	3	10	16	4	3	55	4.58
Financial Year: 2011/2012	4	3	10	1	7	6	8	5	8	1	1	2	56	4.67
Financial Year: 2010/2011	7	1	3	5	2	5	6	3	3	7	6	7	55	4.58
Financial Year: 2009/2010	1	3	3	1	4	4	2	8	3	7	1	2	39	3.25
Financial Year: 2008/2009	1	1	2		2	4	2	5	9	5	3	1	35	2.92
Financial Year: 2007/2008	2	5		2	7	5	3	7			1	1	33	2.75

Criminal Damage.

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015	9	5	3	8	5	10	9	16	24				89	9.89
Financial Year: 2013/2014	5	5	9	12	6	4	7	9	7	7	4	9	84	7.00
Financial Year: 2012/2013	13	15	11	6	6	12	9	9	12	7	8	6	114	9.50
Financial Year: 2011/2012	20	13	13	16	10	8	12	10	12	7	6	9	136	11.33
Financial Year: 2010/2011	14	11	6	15	14	16	11	12	14	25	20	27	185	15.42
Financial Year: 2009/2010	10	23	12	15	12	15	11	22	11	11	13	20	175	14.58
Financial Year: 2008/2009	9	14	12	18	12	18	9	20	15	10	23	8	168	14.00
Financial Year: 2007/2008	25	8	14	12	13	15	12	14	5	19	4	20	161	13.42

Vehicle Crime.

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015	8	12	6	5	1	9	4	3	4				52	5.78
Financial Year: 2013/2014	3	8	3	2	5	3	8	6	4	10	2	9	63	5.25
Financial Year: 2012/2013	5	9	9	3	12	9	3	5	13	5	6	5	84	7.00
Financial Year: 2011/2012	8	6	2	10	8	5	5	4	12	9	7	12	88	7.33
Financial Year: 2010/2011	4	3	7	6	6	4	1	3	6	8	8	5	61	5.08
Financial Year: 2009/2010	10	6	6	7	7	9	11	8	6	6	5	3	84	7.00
Financial Year: 2008/2009	5	4	7	10	6	2	4	11	8	5	6	9	77	6.42
Financial Year: 2007/2008	6	6	5	3	13	6	9	5	9	6	5	15	88	7.33

Sandy Town Council Police Report: 14/12/14-15/01/15.

Crime Type	Recorded Crime		Solved Crimes	
	14/12/13 to 15/01/14	14/12/14 to 15/01/15	14/12/13 to 15/01/14	14/12/14 to 15/01/15
Violence against the Person	7	10	3	2
Sexual Offences	0	1	0	0
Robbery	1	1	0	0
Domestic Burglary	1	5	10	0
Burglary Other	5	2	1	0
Vehicle Crime	8	7	1	0
Other Theft	14	9	0	2
Criminal Damage	8	24	1	0
Drugs	0	0	0	0
Other Notifiable Offences	0	0	0	0
Total	44	59	16	4

Domestic Burglary.

The five Domestic Burglaries are;

Northcroft. On 19/12/14 between 1700-2355; a vehicle was taken by putting something through the letter box and obtaining the keys.

Brickhill Road. On 23/12/14 between; 15.40-16.05. Access was gained by an unsecure front door and items including some Christmas presents were taken.

Glebe Road. On 03/01/15 between; 19.55-20.45, access was gained by kicking the lower part of the rear door; several items were taken including medication.

Sandy Town Council Police Report; 14/12/14-15/01/15.

St. Neots Road. There were two Burglaries. One on the 09/01/15 between; 21.45-22.15; access was via the conservatory 2 sets of car keys were taken, vehicles were untouched.

The second was on 10/01/15 between; 1700-1730; access was gained through an insecure rear door; 2 antique type items were taken.

Violence Against the person.

There were 10 Violence against persons reported in this period;

- A male assaulted whilst boarding a train; believed to know offender no further action required.
- A manager removed a banned male from their location.
- A male become aggressive whilst in a shop.
- An altercation between a cyclist and pedestrian.
- 4 recorded domestic related crimes.
- 2 reports of Harassment.

Robbery.

West Road. On 17/01/15; between 1700-1820 a delivery man was assaulted and his vehicle taken.

Burglary Other.

Everton Road. Access was gained by damaging the garage door and items were removed from the garage.

Market Square. A charity shop's gate and rear door was attempted to be jammed; no access was gained.

Vehicle Crime.

- **Station Road.** On 17/12/14; between 1930-2015 a pick-up vehicle was stolen from a unit in Station Road.
- **Friars Walk.** On 17/01/14; between 20.00-22.30 a moped was stolen from a front garden.

Sandy Town Council Police Report: 14/12/14-15/01/15.

- **Winchester Road.** Between 27/12/14-1900 and 28/12/14-1400 a vehicle was scratched and a screw removed from one of the registration plates.
- **College Road.** On 05/01/15 between; 0530-1600 a registration plate was removed and the other was attempted to be taken.
- **Larks Rise.** Between 10/01/15-1500 and 11/01/15-1300 access was gained to a vehicle and items were taken from the boot.
- **Church Path.** Between 10/01/15-2200 and 11/01/15-0830 access was gained to a vehicle and items were taken.
- **The Jays.** Between 07/01/15-0000 and 11/01/15-0830 access was gained to a vehicle and items were taken.

The last three possible happened at similar times and items were taken from each vehicle but the car alarms didn't activate and no-one saw anything, no CCTV.

Other theft.

- **High Street.** On 06/01/15 between 1730-2130. The vehicle window was smashed and the steering column was damaged; nothing was taken.
- **Market Square.** Historic; money taken from informant.
- **St Swithuns Way.** On 20/12/14 a taxi was used and payment was given.
- **Girtford Bridge.** Made off without payment.
- And 3 shoplifting offences.

Criminal Damage.

- There were 8 dwelling Criminal Damages
- 9 Vehicle Criminal Damages
- 7 other including graffiti on a garage.

There appears to be a large increase in Criminal Damage over the Christmas/ New Year period; some believed to be linked, on-going enquires at this time.

Sandy Town Council Police Report; 14/12/14-15/01/15.

This is quite a long report; the two areas of greater concern are the increase in Domestic Burglary in Sandy and surrounding villages; which Officers have been made aware and investigations are continuing and the increase in Criminal damage. Unfortunately the request for solved crimes in detail to be added to my report is not available, although I can and have added Solved Crimes to the chart; which shows the crimes solved in Sandy for the period, these solved crimes could have happened/been recorded some months back as it takes several months to complete investigations, get a result/arrest; so they won't necessarily be related to the reported crimes on the chart.

As I attended last month and not on duty on Monday I will not be at this meeting; please accept my apologies.

Any concerns please don't hesitate to contact me,

PCSO 4763 Ann Jeeves

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Station Road, Biggleswade, SG18 8AL

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